

Workshops INTEGRA

Career Services
International Office

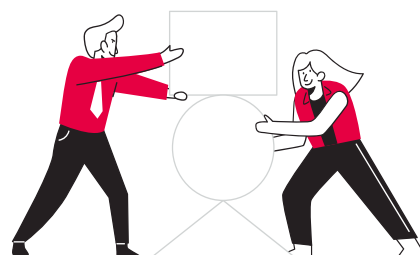


Career Services IO

The International Office of TH OWL offers our **international and refugee students** a special opportunity to prepare for their career after graduation.

Within the INTEGRA project, which is funded by the BMBF and the DAAD, international and refugee students can register for a series of workshops dealing with various **career-related topics**.

Participants are taught helpful basics, methods and tips for **career planning**, to receive a preliminary insight into the German professional life. Due to the interactive format, it will also be possible to test what you have learned directly and exchange ideas with the other participants.



Registration

A **maximum of 15 people** can participate per workshop. It is possible to register for all workshops. Registration is now possible and is done via a registration form, which must be completed and submitted by e-mail up to two weeks before the appointment (at latest!). The places are allocated according to the first-come-first-serve principle. Therefore, early registration is requested!

In order to receive a written confirmation of participation, **at least two workshops** must be attended. Participation in only one workshop is also possible (without confirmation of participation).

Workshops

Workshop 1: Orientation on the labour market

This workshop will be held one one day and serves to give the participants a first impression of the German labour market.

At the same time, the essential legal foundations that are relevant for freshers to enter the labour market are presented.

The following priorities will be covered:

- ▶ German labour market
- ▶ Employer types
- ▶ Basics of employment relationships
- ▶ Rights and obligations in working life

Dates:

Friday, November 19, 2021 from 9am to 12.45pm

Venue:

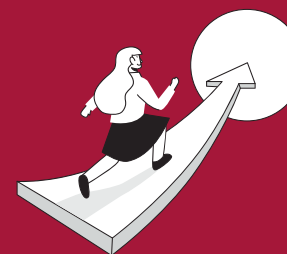
Online via Webex

Language of instruction:

English

Deadline for applying:
November 7, 2021

[Click here to find the application form!](#)



Workshop 2: Profile training and career orientation

This workshop will take place over two days and will enable participants to deal with their own strengths and weaknesses.

Using various methods, participants should identify their own interests in order to tailor their job search and career goals to their individual profile.

The following priorities will be covered:

- ▶ Creation of a strength profile based on different questionnaires
- ▶ Create an interest check
- ▶ Work out your personal "brand"
- ▶ Derive suitable job profiles and positions

Dates:

Thursday, November 25, 2021 from 9am to 12.45pm

Friday, November 26, 2021 from 9am to 12.45pm

Venue:

Online via Webex

Language of instruction:

English

Deadline for applying:

November 14, 2021

[Click here to find the application form!](#)



Workshop 3: Job Search

This workshop will take place over two days and will enable participants to approach their job search for suitable jobs efficiently and effectively. Participants will first get an overview of which aspects need to be considered when looking for a job. The participants then focus on how to build a suitable digital profile.

The following priorities will be covered:

- ▶ Efficient search for a job
- ▶ Platforms for job search
- ▶ Tips and avoidable communication errors
- ▶ Creation of a digital profile
- ▶ Networking

Dates:

Thursday, December 2, 2021 from 9am to 12.45pm
Friday, December 3, 2021 from 9am to 12.45pm

Venue:

Online via Webex

Language of instruction:

English

Deadline for applying:
November 21, 2021

[Click here to find the application form!](#)



Workshop 4: Applications

This workshop will take place over three days and will deal with the essential basics for a successful application. Participants will be given an overview of the formal design of application documents and will be able to correctly identify requirements from job advertisements. Furthermore, the participants will be given the opportunity to prepare application documents as an example. An essential part is also devoted to the right approach and simulation of job interviews.

The following priorities will be covered:

- ▶ Read job advertisements correctly and derive requirements
- ▶ Basics on application documents (cover letter, CV, etc.)
- ▶ Practical exercise for the preparation of application documents
- ▶ Basics for job interviews
- ▶ Simulation of job interviews

Dates:

Monday, December 13, 2021 from 9am to 12.45pm
Tuesday, December 14, 2021 from 9am to 12.45pm
Wednesday, December 15, 2021 from 9am to 12.45pm

Venue:

Online via Webex

Language of instruction:

English

Deadline for applying:
December 5, 2021

[Click here to find the application form!](#)

Workshop 5: Work and corporate culture

This workshop takes place over two days and teaches the participants the special features of the German working and corporate culture. A special focus is on the aspect of intercultural communication and how to make it successful. The participants should build an understanding of the meanings of different patterns of action and perception in everyday work and how to deal with them.

The following priorities will be covered:

- ▶ Reflection of one's own cultural background
- ▶ Differences and similarities with the German cultural heritage
- ▶ Successful intercultural communication and sensitivity
- ▶ Conflict management

Dates:

Thursday, December 16, 2021 from 9am to 12.45pm
Friday, December 17, 2021 from 9am to 12.45pm

Venue:

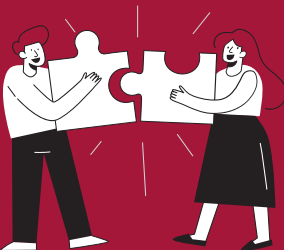
Online via Webex

Language of instruction:

English

Deadline for applying:
December 5, 2021

[Click here to find the application form!](#)



Important information

Please note that the workshop can be cancelled at short notice if there are too few registrations.

We look forward to a lively participation!

Contact

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DAAD

Deutscher Akademischer Austauschdienst
German Academic Exchange Service

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