

We only need you to fill out this template form if you are eligible for one of the Top-Ups. Please upload it with your application in SoleMOVE.

Declaration of Honour

ERASMUS Mobility Social Top-Ups

I hereby confirm that I am entitled to apply for the following Top-Up in the ERASMUS programme (please tick and note the explanations on page 2 and 3):

Surname, name	
Date of birth	
Student identification number (Matrikelnummer)	
Stay abroad in	☐ winter term 20__/20__ ☐ summer term 20__
Name of partner institution	

The Top-Ups are paid out in addition to the regular funding rates for the ERASMUS stay.

Attention! The Social Top-ups cannot be paid twice if you match two or more criteria.

Please tick	Top-Up	Funding level
☐	Social Top-Up for „first-time academics“	250€
☐	Social Top-Up for „working students“	250€
☐	Social Top-Up for „students with child(ren)“ Number of child(ren) _____	250€
☐	Individual funding request for „students with child(ren)“ Number of child(ren) _____	individually
☐	Social Top-Up for „students with a disability or chronic illness“ (GdB 20*) ₅	250€
☐	Individual funding request for „students with a disability or chronic illness“ (GdB 20+)	individually

I have been informed about the conditions and criteria of the individual Top-Ups and I am aware that I must submit proof(s) for my requested Top-Ups to the International Office of TH OWL for verification upon request.

I have provided all information to the best of my knowledge and acknowledge that in the event of false statements, I will have to repay the approved funds in part or in full to TH OWL.

To be completed by the student	Acknowledgement by International Office after submission of the declaration by the student
Place, date	Place, date
Signature student	Signature ERASMUS Coordinator

Explanatory notes on the Top-Ups

1. Social top-up for „first-time academics“

Students whose parents do not have an academic degree recognised in Germany can apply for this top-up. If you are receiving BAföG for studying abroad at the same time, the additional funding will be taken into account.

- A degree from a vocational academy that leads to a qualification comparable to a university degree is considered an academic degree. A master craftsman's certificate is not equivalent to an academic degree in this context.
- Study programmes completed abroad by a parent that are not recognised as such in Germany (e.g. physiotherapy) are considered academic degrees within the framework of the eligibility criteria for receiving the additional funding, meaning that there is no entitlement to the top-up amount.

2. Social top-up for „working students“

Students who have to give up their job due to their stay abroad, resulting in a loss of income, can receive additional funding. If you are receiving BAföG funding for your stay abroad at the same time, the additional funding will be taken into account. The following criteria must be met:

The activity must have taken place during this period:

Stay abroad during the winter semester:

- 1 August of the previous year to 31 July of the year abroad

Stay abroad during the summer semester:

- 1 February of the previous year to 31 January of the year abroad

- Net earnings of more than €450 and less than €850 per month.
- If you have several jobs, the net earnings from all jobs per month are added together.
- An application is also possible if the average monthly income over six consecutive months is between €450 and €850.
- Continuous employment for at least six months during the two semesters prior to the stay abroad.
- The activity in the country of assignment is not continued during the stay abroad (this also includes mobile working, online working, paid leave, etc.). Termination is not a prerequisite; the employment contract can also be paused.
- Excluded are self-employed activities and dual/part-time study programmes with a fixed salary.
- This may be a single employment relationship or several that follow immediately one another. An interruption during regular holiday time while employed is not a problem.

3. social top-up for „students with child(ren)“

Students who travel abroad with their child/children for a stay abroad can choose between additional financial support via the top-up or reimbursement of actual costs up to a maximum of EUR 15,000 per semester and mobility. If you are also receiving BAföG for studying abroad, the additional support is not taken into account.

- At least one child must be taken along for the entire stay.
- The top-up amount is only granted once per recipient, regardless of the number of children taken along.
- Applications are also possible if the partner is travelling along; double funding for the child is not permitted.
- If both parents receive funding when taking at least two children with them, both parents can receive the subsidy for taking one child with them.

By applying for this top-up, you undertake to submit proof that the child belongs to you and will be travelling with you (e.g. parental allowance certificate and travel ticket).

The reimbursement of actual costs serves to cover additional costs incurred abroad for your child/children during your mobility period. If you would like to apply for reimbursement of actual costs, please contact the International Office for information on the conditions and application documents. The International Office will assist you with your application.

4. social top-up for students with disabilities or chronic illnesses

Students with a 'degree of disability (GdB)' of 20 or more or a chronic illness that leads to additional financial needs for their stay abroad can choose between additional financial support via the top-up or reimbursement of actual costs up to a maximum of EUR 15,000 per semester and mobility. If you are also receiving BAföG for studying abroad, the additional support is not taken into account.

A person is considered to have a serious chronic illness if they can prove that they have visited a doctor at least once per quarter for the same illness for at least one year and also meet one of the following criteria: either they require care at care level 3, 4 or 5, or they have a degree of disability or reduced earning capacity of at least 60%. In addition, anyone who requires continuous medical care without which, according to medical assessment, a life-threatening worsening of the illness, a reduction in life expectancy or a permanent impairment of quality of life due to the health disorder caused by the illness is to be expected is considered to be seriously chronically ill. Chronic illnesses that require long-term treatment include, for example, diabetes mellitus, asthma, chronic obstructive pulmonary disease or coronary heart disease.

By applying for this top-up, you undertake to submit proof of your disability or chronic illness (e.g. a medical certificate confirming that the chronic illness in question results in additional financial requirements abroad, or a disability card). The type of illness and the amount/extent of the additional requirements do not need to be specified or quantified.

The actual cost application serves to cover additional costs incurred abroad as actual costs due to disability or chronic illness during the mobility period. Financial support for an accompanying person is possible. If you would like to submit an actual cost application, please contact the International Office in good time for information on the conditions and application documents. The International Office will assist you with the application.