

We only require this form from you if you are eligible for one of the top-ups. Please complete the form and submit it with your application via SoleMOVE or, at the latest, together with the acceptance letter from the partner university to the International Office at TH OWL. In the case of an Erasmus+ internship grant, please send the signed document along with your application documents to internationala-loffice@th-owl.de. The lump sums will be automatically taken into account when calculating your Erasmus grant.

Declaration of honour regarding top-ups under the ERASMUS+ programme

I hereby confirm that I am eligible to apply for the following top-ups under the ERASMUS programme. (Please tick the relevant box and refer to the notes on pages 2 and 3).

Last name, first name	
birth date (TT.MM.JJJJ)	
Matriculation number	
Stay abroad in	☐ Winter semester ☐ Summer semester
Name of partner university or employer	

The top-ups are paid in addition to the standard funding for the ERASMUS placement. Please note: Top-ups cannot be paid twice if multiple eligibility criteria apply.		
	Top-Up	Funding
☐	Top-up grant for First-Generation Students (Students whose parents have not obtained a university degree.)	250 Euro/Month*
☐	Top-up for 'students with child(ren)' Number of child(ren)	250 Euro/Month*
☐	I would like to submit a claim for actual expenses for 'students with child(ren)'	individual
☐	Top-up for "students with a disability or chronic illness" (GdB 20 or higher)	250 Euro/Month*
☐	I would like to apply for a claim for actual expenses for 'students with a disability or chronic illness' (GdB 20 or higher)	individual
☐	*for short-term mobility lasting 5–14 days, a one-off payment of 100 euros; or for 15–30 days, a one-off payment of 150 euros	

I have been informed about the terms and conditions and eligibility criteria for each top-up grant and am aware that I must submit supporting documentation for my top-up grant applications to the International Office at TH OWL for review upon request.

By signing this document, I confirm that I have provided all the above information to the best of my knowledge and belief, and I acknowledge that, in the event of any false statements, I will be required to repay the approved funds to TH OWL, either in part or in full.

To be completed by the student	Notification to the International Office following the student's submission of the declaration
Place, date	Place, date
Signature Student	signature ERASMUS coordinator

Explanations regarding top-ups

1. Top-up for First-Generation Students

Students whose parents do not hold an academic qualification recognised in Germany are eligible to apply for this top-up grant.

- A qualification from a vocational academy leading to a qualification comparable to a university degree is to be regarded as an academic qualification. In this context, a master craftsman's certificate is not equivalent to an academic qualification.
- Courses of study completed abroad by a parent which are not recognised as such in Germany (e.g. physiotherapy) are regarded as academic qualifications within the framework of the eligibility criteria for receiving supplementary funding, meaning that there is no entitlement to the supplementary amount.

2. Additional funding for students who take their child(ren) with them on their Erasmus exchange

Students travelling abroad with their child or children for a period of study abroad can choose between additional financial support via the Top-up scheme or reimbursement of actual costs up to a maximum of €15,000 per semester and mobility period.

The amount of funding is independent of the number of children. By applying for this top-up, you undertake to provide proof that the child is your own and will be travelling with you (e.g. proof of parental relationship and travel ticket). The additional funds may also be granted to couples. However, double funding for the same child is not permitted.

The actual costs grant is intended to cover additional costs incurred abroad for your child/children during your mobility period. If you wish to apply for the actual costs grant, please contact the International Office for information on the eligibility criteria and application documents. The International Office will assist you with your application.

3. Top-up for students with a disability or chronic illness

Students with a 'degree of disability (GdB)' of 20 or higher, or with a chronic illness, who receive funding for a period abroad through ERASMUS, may choose between additional financial support via the top-up scheme or reimbursement of actual costs up to a maximum of €15,000 per semester and mobility period.

A person is considered to have a serious chronic illness if they can provide evidence of at least one doctor's appointment per quarter for the same condition over a period of at least one year, and also meet one of the following criteria: either a care need of care level 3, 4 or 5, or a degree of disability or a reduction in earning capacity of at least 60%. Furthermore, a person is considered to have a serious chronic illness if they require continuous medical care, without which, in the doctor's opinion, a life-threatening exacerbation of the illness, a reduction in life expectancy or a permanent impairment of quality of life due to the health impairment caused by the illness is to be expected. Chronic illnesses requiring long-term treatment may include, for example, diabetes mellitus, asthma, chronic obstructive respiratory diseases or coronary heart disease.

By applying for this top-up, you undertake to provide proof of your disability or chronic illness (e.g. a medical certificate confirming that your chronic illness results in additional financial needs whilst abroad, or a disability card). You do not need to specify the nature of the illness or quantify the extent of the additional needs.

The application for reimbursement of actual expenses is used during a mobility period to cover additional costs incurred abroad due to a disability or chronic illness. Financial support for an accompanying person may be available. If you wish to submit an application for reimbursement of actual expenses, please contact the International Office for information on the eligibility criteria and application documents. The International Office will assist you with your application.

Uniform rules on the crediting of top-up amounts for participants with reduced eligibility for the BAföG for study abroad, in accordance with the BMBF decree on the Federal Training Assistance Act and the Erasmus Social Top-Ups of 8 May 2024

- Students with a disability, students with a chronic illness: the supplementary allowance is not taken into account
- Students with a child or children: the supplementary allowance is not taken into account
- Students from a non-academic family background: the supplementary allowance is taken into account
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