

1. Who needs to submit an application via Uni-Assist?

All **Non-EU nationals**, who have

- **not** acquired their secondary school leaving certificate (Abitur, Baccalauréat, Diploma, etc) and/or their first university degree (Bachelor) in Germany

need to submit their application via uni assist.

This also applies if you

- are a German national with a non-EU educational background, or
- have already been/are enrolled with a foreign educational certificate at another German university for a Master study program and would like to change to OWL University of Applied Sciences and Arts.

On behalf of OWL University of Applied Sciences and Arts, uni assist will verify if your foreign certificates meet the requirements for the MIT program.

2. How do I apply via uni assist?

1. Create a personal account on [uni assist's website](#). You will find the complete study program overview for OWL University of Applied Sciences and Arts searching with the keyword „**Ostwestfalen**“.
2. Upload all required documents into your profile. There is no need to send the hardcopies to TH OWL or to uni-assit. Just submit the notified scanned copies.

Important: All documents which are not issued in German or English language need to be **translated and notified**. **Never** send **original documents** to uni assist since they will destroy all paperwork at the end of the application period. Please also read about the [handling fees](#) uni assist charges.

If the verification of your documents is successful, uni assist will **automatically** forward your application documents to OWL University of Applied Sciences and Arts. You do **not** need to apply to us directly or mail your documents to us.

OWL University of Applied Sciences and Arts will send you a duly signed and stamped admission letter by email attachment upon closure of the application period which is recognised by German Embassies or Consulates and can be used for a study visa application!

The admission letter will also contain all information related to your enrolment procedure and mention all documents/steps to proceed. The enrolment form itself is attached to our mail.

Please note: your admission will **not** be valid for a future application period. However, in case you cannot start the MIT program for personal reason or visa delay, you can contact our registration office and reapply directly through our TH OWL Master application portal without repeating the uni-assist procedure for the following term. You will then need to upload your evaluation report or your VPD and receive a new acceptance letter for the visa application.

Application period for the Winter term: 1 April - 1 June

Application period for the Summer term: 17 November - 25 January

Our application deadline corresponds to the deadline at uni assist. Your complete set of documents needs to be submitted in the required form to uni assist **before expiration of the application deadline**. The payment of the handling fees has to reach uni assist **before expiration of the deadline**.

We recommend: Send your documents and pay the handling fees **at least 8 weeks before end of the deadline**. This way, you can be informed on time if [missing documents](#) need to be submitted in addition (always via uni assist!)

3. What are the documents I need to provide to uni-assist?

- Check our information sheet on the Master's IT

4. What are the specific language requirements?

- Check our information sheet on the Master's IT

5. How can I apply for a higher semester?

Apply via uni assist for higher study semesters. You can pick this option in the drop-down menu on their website. After successful admission, your credits which were acquired abroad will be verified for possible acceptance by the head of the examination board MIT.

6. How can I change to OWL University of Applied Sciences and Arts in case I am already enrolled at another university in Germany?

In case you are already enrolled at another German university and would like to study at OWL University of Applied Sciences and Arts, you can also apply for a study program via uni assist. If you already hold an account with uni assist for the application to your current university, you are allowed to [re-apply](#) within a certain period of time. Within this time, you are allowed to use your account to apply to other universities.